

**MINUTES OF MEETING
WATERFORD LANDING
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Waterford Landing Community Development District held a Regular Meeting on Wednesday, November 28, 2018, *immediately following the adjournment of the Landowners' Meeting at 10:00 a.m.*, at 2271 McGregor Boulevard, Suite 100, Fort Myers, Florida 33901.

Present were:

Mark Taylor	Chair
Kenneth Bloom	Vice Chair
Brian O'Donnell	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Kristin Schalter (via telephone)	District Counsel
Steve Coleman	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 10:04 a.m. Supervisors Taylor, O'Donnell and Bloom were present, in person. Mr. Bloom serves in Seat 4, which was up for election at the General Election; however, no candidates qualified to run for the Seat. Mr. Bloom will continue serving in Seat 4, on a holdover basis, for 90 days or until a Supervisor is appointed. Ms. Schalter stated that Mr. Bloom is remaining as a holdover for voting purposes and to maintain a quorum. Supervisors Welks and Miller were not present.

Ms. Cerbone stated that no Landowners or Proxy Holders attended the Landowners' Meeting held just prior to this meeting; therefore, Seat 5, currently held by Ms. Welks, will remain in Seat 5 as a holdover, as well.

Ms. Cerbone recalled that two residents, Mr. Charlie Cox and Ms. Georgeline Plancher, attended a prior meeting and possibly expressed interest in serving on the Board. Ms. Schalter noted the qualifications for Supervisors and that some CDDs choose to solicit interest by e-blast or posting a notice at the Amenity Center, etc., but it is not required.

Discussion ensued regarding notifying the community.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisor [Seat 5] *(the following to be provided in a separate package)*

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - i. Form 1: Statement of Financial Interests**
 - ii. Form 1X: Amendment to Statement of Financial Interests**
 - iii. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

This item was deferred.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2019-01, Canvassing and Certifying the Results of the Landowners' Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes

Ms. Cerbone stated that this was not applicable as no votes were cast in the Landowners' Election and no one was elected.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2019-02, Declaring Vacancies in Seats 3 and 4 of the Board of Supervisors Pursuant to Section 190.006(3)(B), *Florida Statutes*; and Providing An Effective Date *(Seats 3 and 4 currently held by Supervisors Kathy Miller and Kenneth Bloom, respectively)*

- Discussion/Consideration of Qualified Elector Candidates for Vacancies**

- **Administration of Oath of Office to Newly Appointed Supervisors**

This item was deferred.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2019-03, Electing the Officers of the Waterford Landing Community Development District, and Providing for an Effective Date.

This item was deferred.

SEVENTH ORDER OF BUSINESS

Approval of Bill of Sale for Public Utility Easements between Waterford Landing Acquisitions, LLC, and the Waterford Landing Community Development District

Mr. Coleman stated that this Bill of Sale was for conveyance of the potable water, gravity sewer lift stations and force main infrastructure that was installed within the PUEs. Once the Bill of Sale between Waterford Landing Acquisitions, LLC and the CDD is completed, they will then be transferred from the CDD to the City of Ft. Myers for ownership and maintenance. The City has a policy that it will not accept a utility for ownership and maintenance until the project is 80% built out, so the District still has a ways to go before it can transfer these to the City.

Ms. Cerbone stated that the District currently has a Maintenance Agreement with the HOA, which should cover those areas but it could be amended, if necessary.

This item was deferred.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2019-04, Relating to the Amendment to the Annual Budget for the Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018; and Providing for an Effective Date

Ms. Cerbone presented Resolution 2019-04 and read the title. It was necessary to amend the Fiscal Year 2018 budget to avoid a finding in the audit. The following change would be made to the Amended General Fund Budget:

Page 2, Last Column Heading Title: Change "15" to "18"

On MOTION by Mr. Bloom and seconded by Mr. O'Donnell, with all in favor, Resolution 2019-04, Relating to the Amendment to the Annual Budget for the Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018; and Providing for an Effective Date, was adopted.

NINTH ORDER OF BUSINESS

Approval of Unaudited Financial Statements as of October 31, 2018

Ms. Cerbone presented the Unaudited Financial Statements as of October 31, 2018.

On MOTION by Mr. O'Donnell and seconded by Mr. Bloom, with all in favor, the Unaudited Financial Statements as of October 31, 2018, were approved.

TENTH ORDER OF BUSINESS

Approval of Minutes

- A. July 25, 2018 Public Hearings and Regular Meeting
- B. August 22, 2018 Special Meeting

Ms. Cerbone presented the July 25, 2018 Public Hearings and Regular Meeting and the August 22, 2018 Special Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Mr. Taylor and seconded by Mr. O'Donnell, with all in favor, the July 25, 2018 Public Hearings and Regular Meeting and the August 22, 2018 Special Meeting Minutes, as presented, were approved.

TWELFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel: *Straley & Robin*
There being no report, the next item followed.
- B. District Engineer: *Barraco and Associates, LLC*
There being no report, the next item followed.
- C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - **NEXT MEETING: April 24, 2019 at 10:00 A.M.**

The next meeting was scheduled for April 24, 2019 at 10:00 a.m. A Special Meeting to appoint new Supervisors would be scheduled prior to the April meeting.

THIRTEENTH ORDER OF BUSINESS

Supervisors' Requests

There being no Supervisors' requests, the next item followed.

FOURTEENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

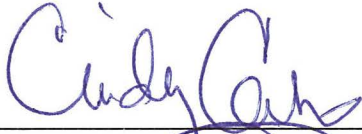
FIFTEENTH ORDER OF BUSINESS

Adjournment

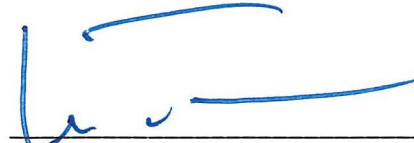

There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Taylor and seconded by Mr. Bloom, with all in favor, the meeting adjourned at 10:30 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair